

**BYRON-BERGEN CENTRAL SCHOOL
BOARD OF EDUCATION MEETING
Thursday, December 6, 2018
7:00 p.m. – Professional Development Room**

- Call to Order: The meeting was called to order at 6:00 p.m. by President D. List.
- Members Present: D. List, Y. Ace-Wagoner, K. Carlson, W. Forsyth, T. Menzie,
A. Phillips (arrived 6:08 p.m.), J. VanValkenburg
- Members Absent: None
- Executive Session: It was moved by W. Forsyth and seconded by K. Carlson to enter executive session at 6:01 p.m. to discuss the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation. The motion passed 7 Yes, 0 No.
- Return to Public Session: It was moved by J. VanValkenburg and seconded by T. Menzie to return to public session at 6:55 p.m. The motion passed 7 Yes, 0 No.
- Also Present: M. Edwards, P. McGee, L. Prinz, R. Stevens, and 4 members of the audience.
- President's Report: D. List thanked all the Board members who attended the "Root Beer With Worona" put on by the GVSBA on November 29th and said they talked about a lot of good points and it was very beneficial. She said that the Upstate Institute wants Mickey to join their group. They meet twice a year in the fall and spring.
- Principals' Comments:
- P. McGee reported:
- Jeff Parnapy won another agricultural grant. This one was from an agricultural education program and was for \$4,000.
 - There is a special education representative from BOCES who comes in once a month to help answer questions and she was just here with all her available slots filled up for the day.
 - The Jr. High Concert is coming up on December 13th and the Sr. High Concert is on December 18th.
 - Spirit Week is coming up the week before winter recess.
- B. Brown reported:
- Cookies with Santa is going on tonight at the Elementary School and Mr. Meister is attending.

- For this month's Character Ed, former graduate Nick Guarino, five-time NCAA National Track champion, came in to share his experiences competing at a national level. He talked about his first experience competing in running, which was the 4th grade Olympics at Byron-Bergen.
- The 5th/6th grade concert is December 11th.
- The Elementary has their sing-a-long on December 19th.
- ACES trainings are going well and are very well attended. They even were able to make accommodations for the bus drivers to attend.

Business
Administrator
Comments:

L. Prinz talked about the 2019-2020 Budget Calendar and highlighted some important dates. She and Mickey will be meeting with the principals and department heads to talk about their budgets for the next school year. She said by the February 14th board meeting we should have a preliminary budget. The March meeting we should be adopting the proposed budget and then the budget vote will be held on May 21, 2019.

Reports:

Roger Caldwell gave his update on the Maintenance Department. He said that Phase 1 of the Capital Project is complete. They are about 95% done with everything but have some minor things to touch up. SED approved Phase 2 on November 15th and CPL is finalizing everything to get it ready to put out to bid. Phase 2 is going to be a major undertaking and there is a lot of planning that needs to be done. They are hoping to get it out to bid by end of January beginning of February 2019, with a possible start date of June 1st.

Mr. Caldwell also talked about the structure of his department. There are three main groups: Grounds, Maintenance, and Cleaning/Custodian. He has spent time with each group with regular meetings and has a person appointed to a "leadership" role for each of the groups. For the first year, he focused on Grounds, currently it is Cleaning/Custodian, and the third year will be Maintenance. He said that his group is very thankful for the successful passing of their contract.

Academic Focus:

Rob Kaercher said that he has been able to meet with all the students in grades 7-12 this school year. He is in the Leadership Genesee Program for 2018 and hopes to bring back a wealth of knowledge to help out the students of Byron-Bergen.

Student Council
Report:

None

Superintendent's
Comments:

M. Edwards said that a student reached out to him and was interested in being a Student Ambassador to the Board. They would serve a one year term, be a Junior or a Senior, and would give a report every meeting.

They are non-voting and would be able to sit at the table with the Board. He wants the Board to think about this and will bring it back up at a later meeting. He also said that there are two new items being added to New Business: An Agreement with an Employee and a MOA with the BBFA for a Specific Employee.

Consent Agenda: It was moved by J. VanValkenburg and seconded by A. Phillips that the following consent agenda be approved:

Approval of Previous Minutes

November 8, 2018

Financial Matters

General Fund Bills: Warrant A-26, Ck. # 17196-17203, \$14,862.65
Warrant A-29, Ck. # 17278-17283, \$9,064.38
Warrant A-30, Ck. # 17284, \$334.42
Warrant A-31, Ck. # 17285-17359, \$541,587.65
Warrant A-33, Ck. # 17360-17368, \$32,757.03
Warrant A-35, Ck. # 17369-17435, \$51,142.78
School Lunch Fund Bills: Warrant C-8, Ck. # 200245-200256, \$23,351.20
Warrant C-9, Ck. # 200257-200265, \$16,216.61
Federal Fund Bills: Warrant F-9, Ck. # 400131, \$68.07
Warrant F-10, Ck. # 400132-400136, \$13,571.28
Warrant F-11, Ck. # 400137-400138, \$7,265.59
Trust & Agency Bills:
Warrant TA-13, Wire # 1047-1050, Ck. # 300266-300273, \$420,071.35
Warrant TA-15, Ck. # 300274, \$121.15
Warrant TA-16, Wire # 1051-1056, Ck. # 300275-300284, \$422,412.61
Warrant TA-17, Ck. # 300285, \$28.80
Warrant TA-18, Ck. Wire # 1057-1060, Ck. # 300286-300293, \$419,137.98
Capital Fund Bills: Warrant H-8, Ck. # 2420, \$450.00
Warrant H-9, Ck. # 2421-2422, \$122,894.26

Monthly Treasurer's Report – October 2018

Personnel Matters

Resignations/Retirement:

Secondary Social Studies Teacher –

Marian Gerhardy (Eff. 3/14/19)

Transportation Coordinator – Andrew Doll (Eff. 6/30/19)

Bus Driver – SuAnne Quackenbush (Eff. 12/20/18)

Approvals:

LTS Secondary Math – Pamela Patmore (Eff. 11/26/18)

LTS Extension – Amy Winslow (through 1/31/19)

LTS Extension – Pamela Johnson (through 12/14/18)

Jr./Sr. High Builders Club Advisor – Jay Wolcott
2018-2019 Winter Coach/Volunteer Recommendations
Reclassification from Bus Driver to Driver (School) –
Pamela Sharp
Richard Harter
Contract Bus Driver – Allen Leach (Eff. 1/2/19)
Contract Bus Driver – Catherine MacConnell (Eff. 1/2/19)
Stipend – Roger Caldwell
Substitute Teacher Aide – Jane Utter (PreK-6)
Substitute Teacher – Janet Copani (PreK-6)
Substitute Teacher – Alex Wampole (PreK-6)

Miscellaneous Matters

None

CSE/CPSE Review

None

The motion passed 7 Yes, 0 No.

Policy Committee Revisions were sent to Erie 1 and now just waiting to hear from them.
Update:

Facilities Trying to figure out a possible date for a presentation on Phase 2 to
Committee the Board of Education.
Update:

Budget Committee None
Update:

Audit Committee None
Update:

SOAR Update: None

Positive None
Recognition:

Approve – Upon the recommendation of the Superintendent, it was moved by
Agreement W. Forsyth and seconded by Y. Ace-Wagoner to approve the Agreement
With An with an Employee.
Employee The motion passed 7 Yes, 0 No.

Approve – Upon the recommendation of the Superintendent, it was moved by
MOA- BBFA T. Menzie and seconded by A. Phillips to approve the MOA with the BBFA
Specific Employee for a Specific Employee.
The motion passed 7 Yes, 0 No.

Comments from the Audience:

None

Information/Announcements/Reports:

None

Requests Requiring Board Consideration:

D. List and M. Edwards requested that the January 24, 2019 meeting be moved to January 30, 2019 due to scheduled conflicts. There was discussion. Upon the recommendation of the Superintendent, it was moved by J. VanValkenburg and seconded by W. Forsyth to move the January 24, 2019 meeting to January 30, 2019.

The motion passed 7 Yes, 0 No.

Review of Next Meeting's Agenda:

Policy Committee Update
Facilities Committee Update
Budget Committee Update
Audit Committee Update
SOAR Update
Positive Recognition

Adjournment:

It was moved by W. Forsyth and seconded by Y. Ace-Wagoner to adjourn the meeting at 8:13 p.m.

The motion passed 7 Yes, 0 No.